

**VILLAGE OF FORGET
BYLAW NO. 5-19**

**A BYLAW TO ESTABLISH ADMINISTRATIVE FEES & CHARGES FOR SERVICES
PROVIDED BY THE MUNICIPALITY**

Section 8(1)(i) The Municipalities Act, 2005.

The Council of The Village of Forget, in the Province of Saskatchewan enacts as follows:

Short Title:

1. This bylaw may be referred as the "Admin Fees and Charge for Service Bylaw"

Purpose:

2. The purpose of this bylaw is to establish certain fees and charges for services provided by The Village of Forget.

Intent:

3. The fees shall be set out in Schedule "A" attached hereto and forming part of this bylaw, plus any applicable taxes.
4. The provision of any service or information is subject to the restrictions of Section 117(1) of *The Municipalities Act, The Local Authority Freedom of Information and Protection of Privacy Act* and any other Acts.
5. Unless otherwise provided for in this bylaw, all fees prescribed in Schedule "A" shall be paid prior to the service or information being provided.
6. If a cheque used for payment of fees or services is returned to The Village of Forget due to non-sufficient funds or closure of the account, the fee is deemed to not have been received.
7. For any information of service that does not expressly require Council approval and is not defined in Schedule "A", the Administrator shall have authority to determine an appropriate fee or charge.





Mayor

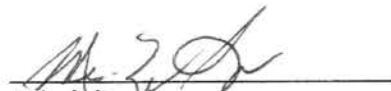


Administrator

Certified a true copy of Bylaw
No. 5-19, adopted by resolution
Of Council on the 7th day of November, 2019.



Mayor



Administrator



Village of Forget

BYLAW NO. 5-2019 SCHEDULE "A"

ADMINISTRATIVE & CHARGES FOR SERVICES

DESCRIPTION	FEE	UNIT
FACSIMILE		
First page	\$1.00	First page
Additional page	\$0.50	Additional pages
SPECIAL MEETINGS		
Special Council meetings requested by a ratepayer, group or corporation for their sole purpose	\$200.00	Per meeting
LAFIOP APPLICATION		
Application Fee per LAFIOP	\$20.00	Per application
Record Search and Preparing for release	Free \$15.00	First hour Per ½ hour or portion thereof
MUNICIPAL DOCUMENTS - Copies		
Any Contract approved by Council	\$10.00	Per contract
Accounts paid by Council	\$10.00	Per Monthly Document
Audited Financial Statement	\$25.00	Per Yearly Document
Committee Reports (With Exception of any opinion or lawyer reports)	\$10.00	Per Report
Minutes (After approved by Council)	\$25.00	Per monthly minutes
Copies of Bylaws	\$10.00	Per Bylaw
Copy of Current year Budget	\$10.00	Per report
Copies of employee code of conduct or employer code of ethics	\$10.00	Per document
Current Council public disclosure statements	\$10.00	Per statement